How to Join Classic Webinars

**Registering for & joining webinars using our desktop software**

① **Register first**

If you've been invited to join a webinar, you'll first need to register for the session. You can do this ahead of time or right before joining. Learn more. (https://support.logmeininc.com/gotowebinar/help/register-for-a-session-g2w030007)

1. Click the Registration link to open the Registration page.

2. Enter your contact information and fill out any other required fields, then click **Register**.

3. Once you've successfully registered, you'll see a Confirmation page.

> **Note:** If the organizer sets up manual approval, then they must first approve your registration before you receive a Confirmation email and Join link.

∨   Where is my Registration link?

∨   What does "the webinar is full" mean?

∨   What does "the webinar has ended" mean?

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your
Experience
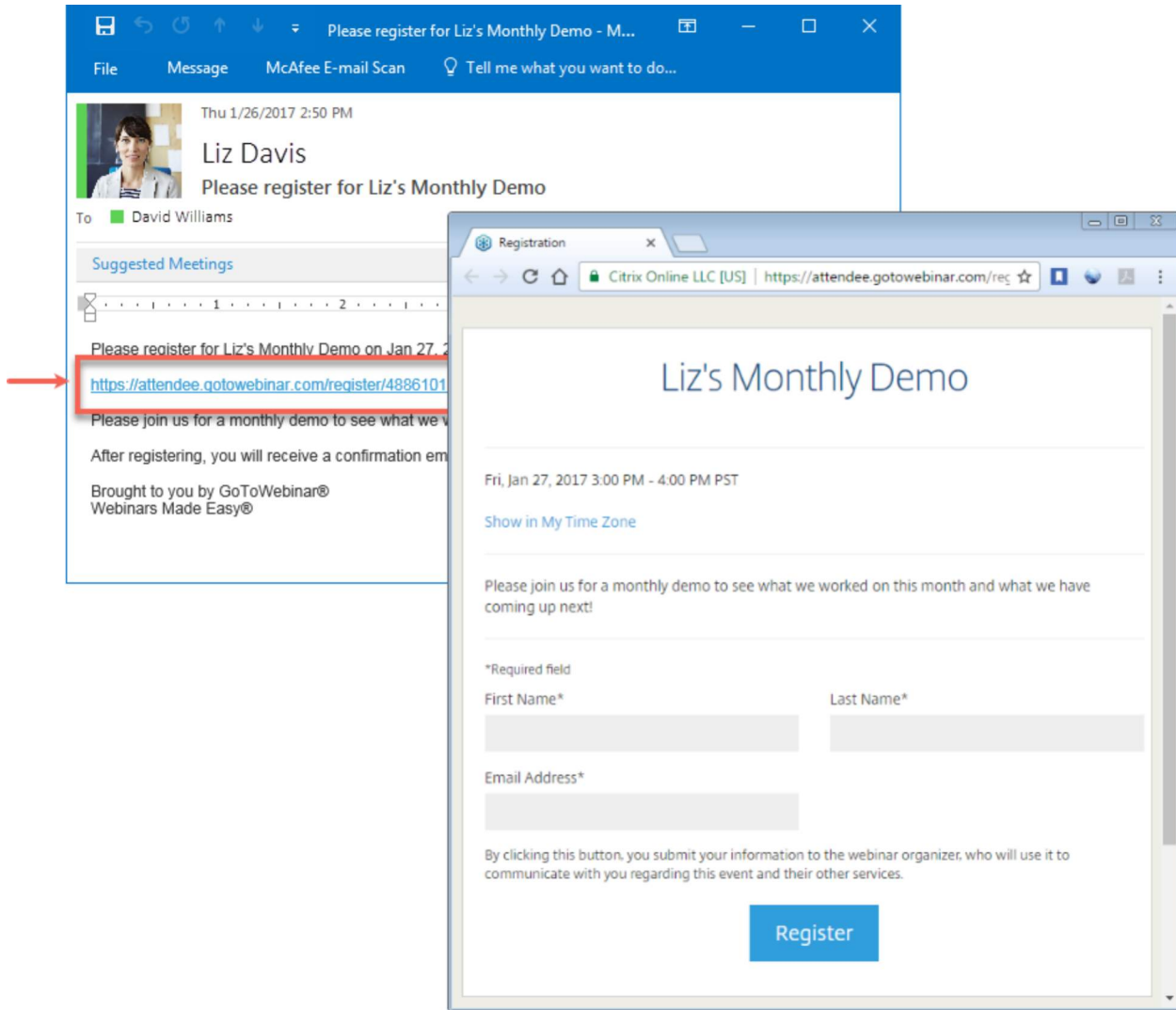
2 · Join the webinar

Once you've registered, you will receive a Confirmation email that includes specific join information. When the webinar is about to begin, you can use that information to get into session.

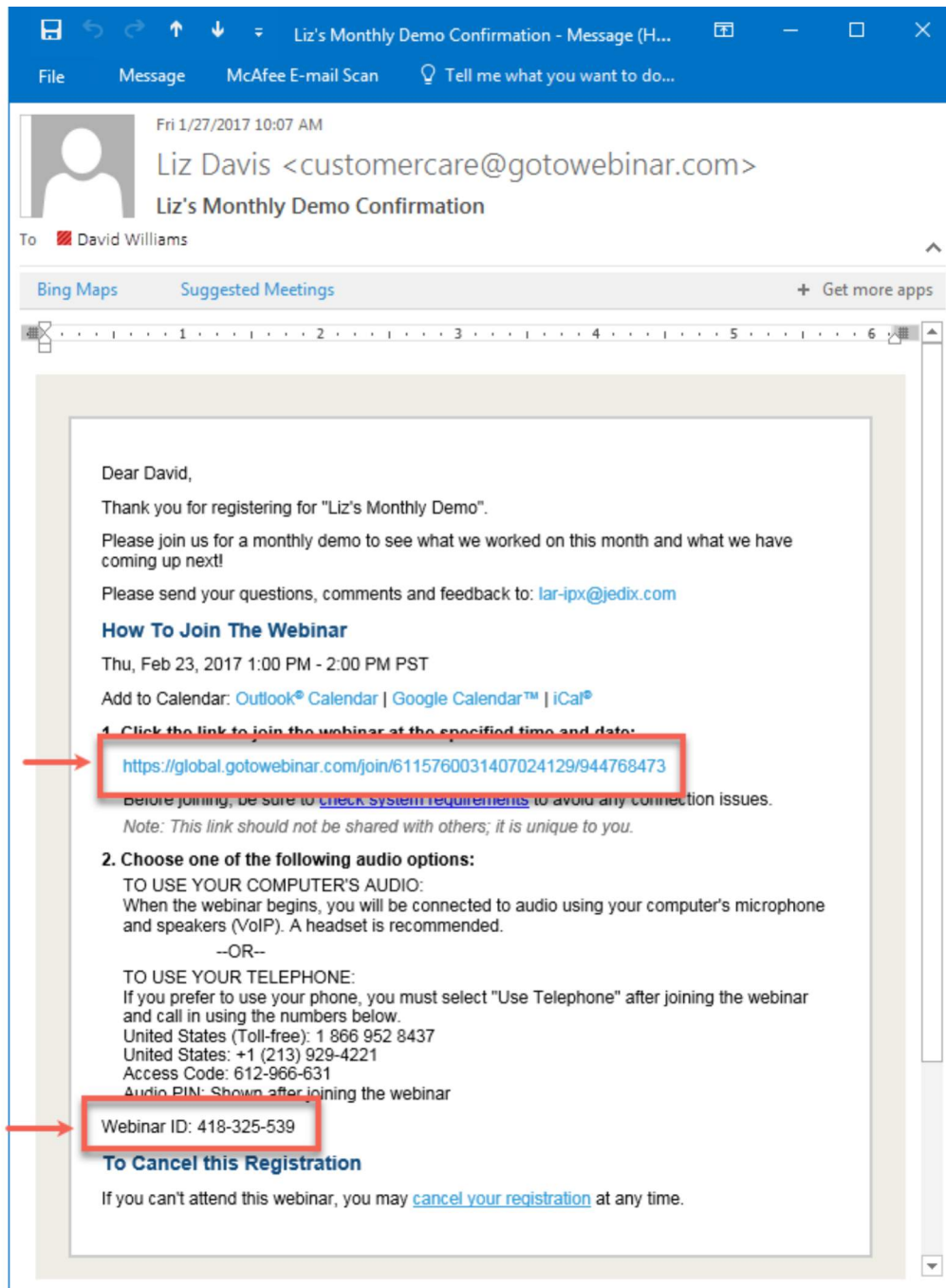**When it's time, you can join in either of the following ways:**

- **Join link:** Click the Join link in your Confirmation email to be instantly launched into session.

- **Webinar ID:** If you don't have your Join link, go here (https://www.gotomeeting.com/webinar/join-webinar) and enter the 9-digit Webinar ID.

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You will then be automatically launched into session!

> **Note:** Not time for your live webinar yet? No problem! You can also try a test webinar first (https://support.logmeininc.com/gotowebinar/av-get-ready).

∨ What are the system requirements?

∨ How do I install the software?

∨ Why isn't the download working?

∨ View Join Help & FAQs

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Liz's Monthly Demo Confirmation - Message (H...

File   Message   McAfee E-mail Scan   Q Tell me what you want to do...

Fri 1/27/2017 10:07 AM

Liz Davis <customercare@gotowebinar.com>

Liz's Monthly Demo Confirmation

To   David Williams

Bing Maps   Suggested Meetings   + Get more apps

Dear David,

Thank you for registering for "Liz's Monthly Demo".

Please join us for a monthly demo to see what we worked on this month and what we have coming up next!

Please send your questions, comments and feedback to: lar-ipx@jedix.com

How To Join The Webinar

Thu, Feb 23, 2017 1:00 PM - 2:00 PM PST

Add to Calendar: Outlook® Calendar | Google Calendar™ | iCal®

1. Click the link to join the webinar at the specified time and date:

https://global.gotowebinar.com/join/6115760031407024129/944768473

Before joining, be sure to check system requirements to avoid any connection issues.
Note: This link should not be shared with others; it is unique to you.

2. Choose one of the following audio options:

TO USE YOUR COMPUTER'S AUDIO:
When the webinar begins, you will be connected to audio using your computer's microphone and speakers (VoIP). A headset is recommended.

--OR--

TO USE YOUR TELEPHONE:
If you prefer to use your phone, you must select "Use Telephone" after joining the webinar and call in using the numbers below.
United States (Toll-free): 1 866 952 8437
United States: +1 (213) 929-4221
Access Code: 612-966-631
Audio PIN: Shown after joining the webinar

Webinar ID: 418-325-539

To Cancel this Registration

If you can't attend this webinar, you may cancel your registration at any time.

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③ **Set up audio**

Once you've been launched into session, you will be prompted to set up your audio.

- **To use your computer's mic and speakers:**

  1. Click **Computer audio**.

  2. Use the drop-down menus to select the desired audio devices.

  3. Click **Continue**.

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- **To use your telephone to dial in:**

  1. Click **Phone call**.

  2. Use your telephone's keypad to dial the provided phone number and enter the codes when prompted.

  3. Click **Continue**.

  Note: If you are the organizer of the webinar and are trying to start the broadcast, please click **sign in now** at the bottom of the window to log in to your GoToWebinar account and get started.

∨   Why don't I see the "Computer audio" and/or "Phone call" options?

∨   Why does my screen look different than the one shown?

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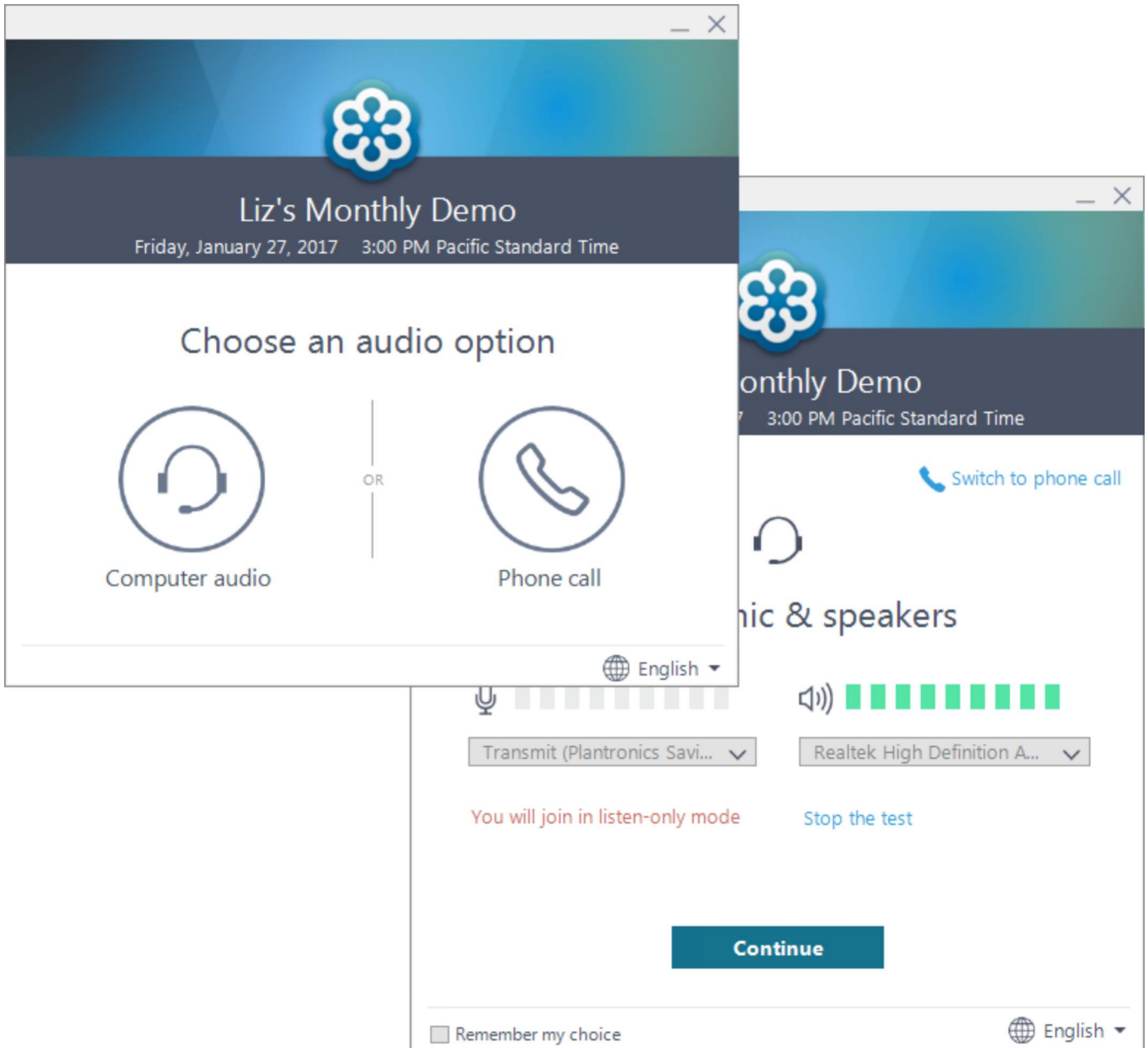
4 Watch the webinar

Once you've finished setting up your audio, you're all set! Depending on whether the webinar has started yet, you'll see one of the following:

- If you see the message "The meeting will begin when the organizer arrives," then the organizer has not yet started the broadcast. Once they do you'll be able to hear the audio. Learn more.
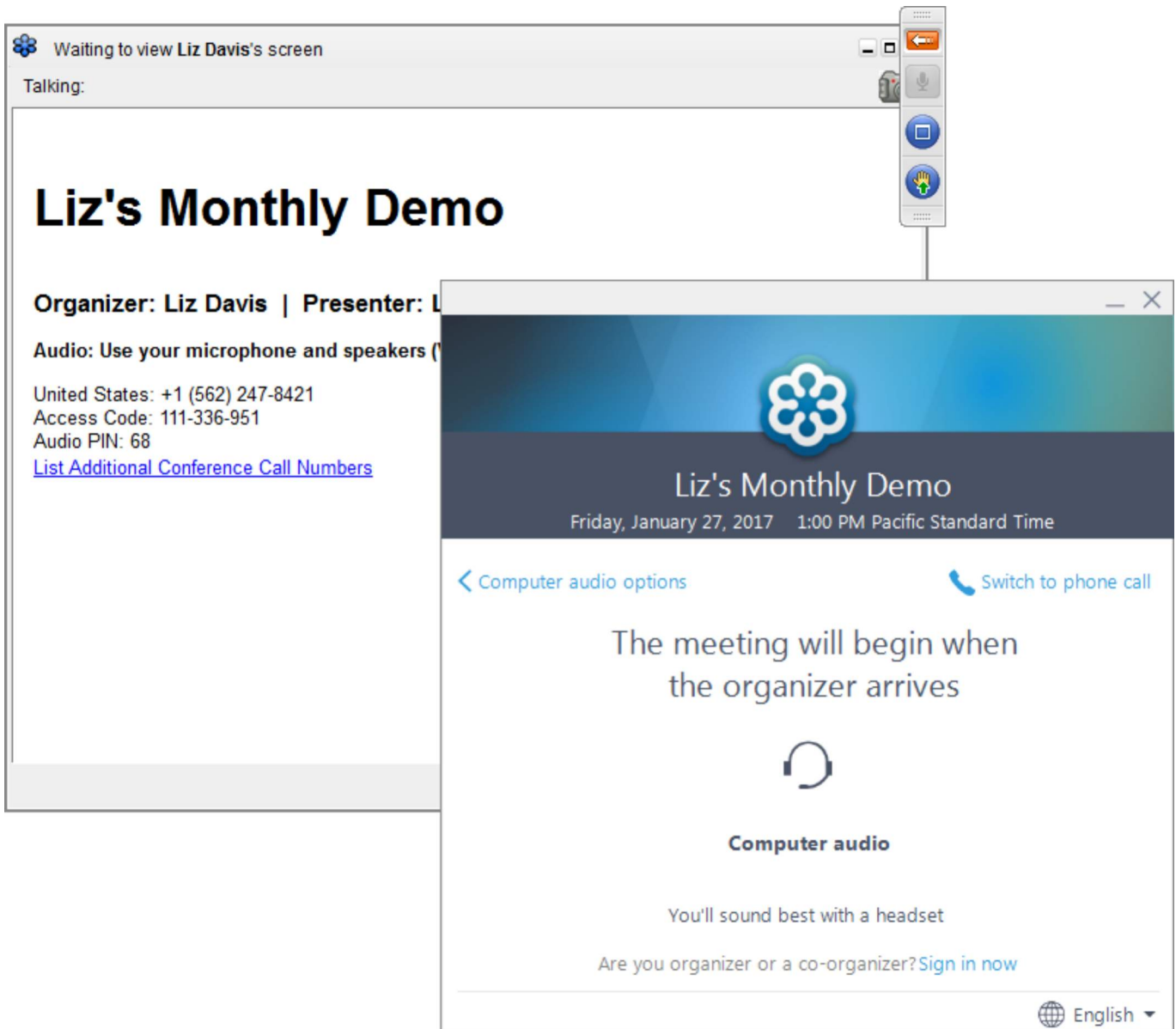 (https://support.logmeininc.com/gotowebinar/help/what-does-waiting-for-organizer-mean-g2w090078)

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- If you see a new window open with the message "Waiting to view <organizer>'s screen", then the webinar has officially begun but the organizer is not presenting any visual content. You should be able to hear the audio at this point.

That's it - now you can sit back and enjoy the webinar!

⌄   Why can't anyone hear me?

⌄   Why can I hear audio but not see the presentation?

⌄   Why can I see the presentation but not hear the audio?

⌄   See Audio FAQs

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Waiting to view **Liz Davis**'s screen

Talking:

Liz's Monthly Demo

Organizer: Liz Davis | Presenter: L

Audio: Use your microphone and speakers (

United States: +1 (562) 247-8421
Access Code: 111-336-951
Audio PIN: 68
List Additional Conference Call Numbers

Liz's Monthly Demo
Friday, January 27, 2017   1:00 PM Pacific Standard Time

‹ Computer audio options   📞 Switch to phone call

The meeting will begin when
the organizer arrives

Computer audio

You'll sound best with a headset

Are you organizer or a co-organizer? Sign in now

🌐 English ▾

⑤ Still need help?

Still need some help getting into session? Try browsing our full list of Join Help and FAQs
(https://support.logmeininc.com/gotowebinar/join) to get more detailed troubleshooting
help.

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